

# 2021-2022 ADMISSION AGREEMENT

## Preschool/Daycare Monthly Tuition for Children Ages 2-5 Years Old



### Full Time Schedule 6:30 a.m. to 5:30 p.m.

This Schedule Includes: Enrichment Program, A.M./P.M. Daycare, A.M./P.M. Snacks, Lunchtime (Lunch provided by parents/guardians), Nap/Quiet Time

Number of Days Enrolled:	5 Days Per Week	4 Days Per Week	3 Days Per Week	2 Days Per Week
<b>Monthly Rates for Preschool/Daycare</b> Ages 2-5 Years Old and Potty-Trained	\$775.00	\$725.00	\$650.00	\$600.00
<b>Monthly Rates for Preschool/Daycare</b> Ages 2-5 Years Old and NOT-Potty Trained (\$40.00 NOT Potty-Trained Fee Included)	\$810.00	\$765.00	\$690.00	\$640.00

### Half-Day Schedule 8:45 a.m. to 12:30 p.m.

This Schedule Includes: Enrichment Program, A.M. Snack, Lunchtime (Lunch provided by parents/guardians)

Number of Days Enrolled:	5 Days Per Week	4 Days Per Week	3 Days Per Week	2 Days Per Week
<b>Monthly Rates for Preschool/Daycare</b> Ages 2-5 Years Old and Potty-Trained	\$620.00	\$595.00	\$545.00	\$470.00
<b>Monthly Rates for Preschool/Daycare</b> Ages 2-5 Years Old and NOT-Potty Trained (\$40.00 NOT Potty-Trained Fee Included)	\$660.00	\$635.00	\$585.00	\$510.00

### Half-Day Schedule 8:45 a.m. to 11:45 a.m.

This Schedule Includes: Enrichment Program, A.M. Snack

Number of Days Enrolled:	5 Days Per Week	4 Days Per Week	3 Days Per Week	2 Days Per Week
<b>Monthly Rates for Preschool/Daycare</b> Ages 2-5 Years Old and Potty-Trained	\$570.00	\$545.00	\$495.00	\$420.00
<b>Monthly Rates for Preschool/Daycare</b> Ages 2-5 Years Old and NOT-Potty Trained (\$40.00 NOT Potty-Trained Fee Included)	\$610.00	\$585.00	\$535.00	\$460.00

### Occasional Add-On's for Children Enrolled in Half/Part-Time Schedules with Director's Approval

1 Extra ½ Hour	1 Extra Hour	Extra Full-Day: One Child Attending Less than 5 days Per Week
\$15.00 extra per month	\$25.00 extra per month	\$43.00

### Annual Non-Refundable Registration Fee

\$95.00 per child or \$110.00 per family

- Tuition must be paid in advance.
- Tuition may be paid in one or two payments.
- If paying in one payment, tuition is due on the first of the month. It is considered late after the fifth of the month.
- If paying tuition in two payments. First payment is due on the first of the month, and it's considered late after the fifth of the month. The second payment is due on the fifteenth of the month, and it's considered late after the twentieth of the month.
- A \$10.00 late charge will be assessed for any late payments.
- An account over 30 days delinquent may cause dismissal of the student from our center and may result in the account being sent to collection.
- There is no refund, credit, or make up days for any absences, vacations, sickness, non-operated days, holidays, or any other reason.
- All returned checks are subject to a \$25.00 fee.
- A 30-day notice will be given to parents/guardians prior to any rate changes.
- Payments are accepted in the form of checks, money orders, credit cards or by using your bank ACH information. Checks and money orders are to be made out to Spectrum Church. Cash is not accepted.
- Payments can be made on the *Smartcare for Parents App* by entering your ACH payment information (No Fee) or a credit/debit card (Fee)

**Non-Operational Days/Holidays:** \*There is no refund, credit, allowances, or make-up days for non-operational days/holidays. The center is open year-round except for the following non-operational days/holidays.

New Year's Eve	Memorial Day	Columbus Day
New Year's Day	Fourth of July	Thanksgiving Day & Day After
Martin Luther King Jr. Birthday	Labor Day	Professional Growth Day-Last Thursday & Friday in August
President's Day	Veteran's Day	Christmas-Closed for one week
		Easter-Closed for one week

### Late Pick-Ups

If you are going to be detained before picking up your child or have an emergency, please notify the center immediately so that we can reassure your child. There is a late fee if your child is not picked up at their schedule pick up time. Late fees will be automatically added the next day on your tuition account. Late fees are, \$15.00 for the first 5 minutes, and \$1.00 per minute thereafter.

### Termination of Agreement

The agreed form of termination of this agreement requires a two-week written notice of withdrawal whether or not your child attends, which must be given to the Director prior to your child(ren)'s last date of attendance. You are responsible for two weeks of tuition if proper notice isn't given as agreed. If applicable, a tuition refund will be issued within 7-10 days from last date of your child(ren)'s attendance. In the event of the expulsion of your child(ren), this agreement will be terminated and there will be no refund of tuition.

